



SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi – 110 007
Website: www.srcc.edu Phone: 27667905, 27666519

SRCC/AD/137/2021-22/

August 24, 2021

EXPRESSION OF INTEREST (EoI) FOR OPERATING SRCC PRIMARY MEDICAL SUPPORT UNIT (PMSU)

Shri Ram College of Commerce (SRCC) invites sealed Bids from Nursing Homes/ Hospitals / qualified and experienced Doctors, based in Delhi, for operating the PMSU of the College for a period of one year and providing primary medical support services from the PMSU for approximately 2700 students, staff and resident students of SRCC, as per the following requirements:

1. Providing one full-time qualified and trained Nurse from 08:30 AM to 5:00 PM on all working days (Monday – Saturday) and two visiting qualified Doctors for 2 hours' of sitting per day as under:

General Physician: Thrice a week (Monday to Saturday)
Orthopedic Specialist: Once a week

2. Qualification of Nurse:-

- a) B.Sc (Hons.) in Nursing from a recognized University or Institute/Regular course in B.Sc. Nursing from a recognized University or Institute/or Institute/Post Basic B.Sc. (Nursing) from recognized University or Institute.
- b) Registered as Nurse or Nurse or Nurse and Midwife (RN or RN and RM) with the Nursing Council. Six months experience in minimum 50 bedded hospital after acquiring the educational qualification mentioned above.

Or

- a) Diploma in General Nursing and Midwifery from a recognized Brand or Council.
- b) Registered as Nurse or Nurse and Midwifery (RN or RN and RM) with State Nursing Council.
- c) Two and half year experience in minimum 50 bedded hospital after acquiring the above educational qualification.

3. The successful bidder will be required to arrange Ambulance Services to ferry patient to Hospital and on-the-site Doctor Facility in the campus as and when required in emergency.



The Bid, along with the following documents must be submitted in a non-window sealed envelope superscribing 'EoI for operating Primary Medical Support Unit (PMSU):

1. Technical Bid and Financial Bid in separate covers as per proformas given in Annexures - I and II, respectively.
2. Certificate with respect to registration of the hospital/ nursing home/ doctor with the Directorate of Health Services, Govt. of Delhi/ Medical Council of India, as applicable under relevant law/ regulations.
3. Documents in support of services provided to the public at large and/ or Govt.'s Research/ Academic Institutions/ Departments/Ministries/University of Delhi or its Colleges during the last 5 years.
4. Duly signed Undertaking as per Annexure-IV.

Interested Hospitals/ Nursing Homes qualified and experienced Doctors who fulfill the terms and conditions as stated in Annexure-III may submit proposals and bids complete in all respects as stated above to The Principal, Shri Ram College of Commerce (University of Delhi), Maurice Nagar, Delhi - 110007, latest by 1600 hrs of 14, September, 2021.



Principal

PRINCIPAL

प्राचार्य / Principal
श्री राम कॉलेज ऑफ कॉमर्स
Shri Ram College of Commerce
दिल्ली विश्वविद्यालय / University of Delhi
दिल्ली / Delhi-110007

TECHNICAL BID

1	Name of the Hospital/ Nursing Home/ Doctor	
2	Address for communication	
3	Registration Number (with the Directorate of Health Services, Delhi Govt./ Medical Council etc.) (Self-attested copy to be provided)	
4	Name of the authorized representative	
5	Specimen signature of the authorized representative/ signatory	
6	Contact number	
7	Email	
8	Details of providing medical services to the public at large and/or government departments/ institutions/ PSU/ University/ colleges served during the last 5 years (documents/ certificates in support to be provided)	
9	List of facilities/ equipments/ specializations available (attach separate sheet if required)	

Date _____

Place _____

Seal _____



FINANCIAL BID

Name of the Hospital/ Nursing Home/ Doctor _____

Name of the authorized representative _____

Specimen signature of the authorized representative _____

S. No.	Particulars	Charges
Doctors [Charges to be quoted in Rs./ per visit]		
1	General Physician Name _____	Charges (per visit)
	Time of visit: _____	
	Days of visit: THREE	
	Total No. of days in a month (12 days approx.) (Total charges in a month)	
2	Orthopedic Consultant Name _____	Charges (per visit)
	Time of visit: _____	
	Days of visit: ONE	
	Total No. of days in a month (04 days approx.) (Total charges in a month)	
3	Full-time Nurse [08:30 am to 05:00 pm (Monday to Saturday)]	Charges (per month) 27,522/-
	(Salary of the Nurse as per the University norms)	
Total of 1+2+3		

Date: _____	Signature of the Bidder _____
Place: _____	Name _____
	Designation _____
	Address _____

Seal



TERMS & CONDITIONS

1. The successful bidder will be required to provide primary medical services for approximately 2700 students, staff and residents of SRCC campus for a period of one year. The contract may be renewed at the discretion of the College subject to the services are found satisfactory during the previous year.
2. SRCC will provide necessary infrastructure facilities/equipments/furniture/store, medicines, consumables, etc. for the PMSU.
3. The successful bidder shall be responsible for adequate treatment given, maintenance of all equipments and stock of medicines in the College premises.
4. The successful bidder will be required to stock necessary equipments and medicines in the PMSU and will be responsible for maintenance of Stock Registers & also maintain a register for rendering services to the patient & issue of medicine etc.
5. The bidder must be a registered hospital/ nursing home/ practicing doctor of repute having good experience of providing medical/ dispensary services.
6. The bidder will be required to arrange and provide Ambulance service to ferry patient to nearest hospital and on-the-site doctor facility in the campus in case of any emergency. Cost of the said Ambulance services shall be borne by SRCC.
7. Registration of the bidder hospital/ nursing home/ doctor with the Directorate of Health Services, Government of Delhi and/ or Medical Council of India, under relevant laws and regulations, is mandatory and relevant documents to this effect are required to be attached with the bid.
8. The award of contract for operating the PMSU will be reviewed after the first quarter (completion of first three months) and if the performance of services by the successful bidder is not found satisfactory, the contract may be revoked/terminated at the discretion of the College.
9. The successful bidder shall be required to provide substitute Doctors/ Consultants/ Nurse in case the regular Doctor/ Nurse remains absent from duty so that functioning of the PMSU may not be affected. In case substitute Doctor/ Nurse is not provided, necessary deductions towards deficiency in services shall be made from the bill for monthly payment.
10. The college reserves the right to include any medical service within the ambit of services to be provided by the successful bidder during the period of contract charges of which will be decided afresh, with mutual consent of both the parties.



11. Financial Bid will be evaluated on the basis of visiting charges of the Consultant Doctors/Physician/orthopedic. The salary of staff Nurse will not be considered on awarding the contracts.
12. Payment:-
 - a) Payment for services rendered by Doctor(s) shall be made according to actual number of visits made by the Doctors, after deduction of TDS, if applicable, within seven working days of submission of monthly bill.
 - b) Payment for services rendered by the Nurse shall be made for actual working days in a month. No deduction shall be made for Sunday and Gazetted Holiday or other holidays as observed by the College.
13. In case, due to unforeseen reasons or continuance of pandemic, leading to lock-down situation or curfew when it is not possible for the Doctor and Nurse to visit the College physically, the College at its discretion reserves the right to suspend the services of Doctor and Nurse till such time lock-down or curfew continues. In such a situation, at the discretion of the College the service provider shall provide on-line (Email, Phone Call, SMS, Whatsapp) consultation for 3 hours in a day for three days in a week. The consultant doctor shall maintain adequate records of on-line consultation given by him/her.
In the aforesaid situation, the services of nurse shall be suspended and the same shall be continuing when situation normalizes. The payment for the period when nurse is not visiting shall be proportionately deducted.
14. Bid should be submitted strictly in accordance with the information given in Bid Information Table.
15. The college reserves the right to reject any or all bids without assigning any reasons thereof.
16. Bids received after last date for submission and Conditional bids are liable to be summarily rejected.
17. Technical bids will be opened first, and Financial Bids of only those bidders will be opened who qualify according to the Technical Bid.
18. The decision of the College shall be final and binding on the bidder.



UNDERTAKING

The Principal
Shri Ram College of Commerce,
Maurice Nagar,
Delhi-110 007.

Madam,

I/We, the undersigned, certify that I/we have gone through the terms and conditions mentioned in the Bid Document and hereby undertake to agree and comply with them in entirety.

I/ We understand that in case of breach of any of the terms and conditions committed on our part, the contract for operating SRCC PMSU will be liable to be terminated.

Date: _____	Signature of the Bidder _____
	Name _____
	Designation _____
Place: _____	Address _____

Seal



SCHEDULE OF EXPRESSION OF INTEREST (EoI)

Bids Inquiry Number	SRCC/AD-137/21-22(03) OPERATING SRCC (PMSU)	
Date time of release of bids through College/University Website	24/08/2021, Tuesday	11:00 am
Last date of submission of bids	14/09/2021, Tuesday	04:00 pm
Date time of opening technical bid	17/09/2021, Friday	02:00 pm
Date time of opening of Financial bid	17/09/2021, Friday	04:00 pm
Validity of offering of Bids	90 days from the opening of Bids	

Corrigendum or any other relative notices, if any, will only be put up on the College Website www.srcc.edu.in

Bidders are advised to check the Website regularly.

The desirous parties can download bids documents from the College Websites.

